

## Summer Housing Contract

To live in Conference and Event Services on-campus staff housing is a privilege, not a right. I understand and agree upon the following requirements:

1. Adherence to all Tufts' policies as stated in Habitats (<https://ase.tufts.edu/reslife/documents/habitats.pdf>)
2. Cooperation with proper check-in/check-out procedures.
3. Respecting the safety, health and overall positive quality of life for all residents.
4. Maintain a clean living environment and guarantee that I will not leave any personal belongings in common areas unless previously discussed with other residents.
5. Remove all trash, in a timely and safe manner. Trash will be removed from general bins in main hallways and common areas by cleaning staff. Private rooms will not be cleaned.
6. Adherence to the guest policy: No guest may stay longer than one week. Visits beyond a week must be approved by the Director or Associate Director.
7. I understand that housing is a benefit of employment and that it will be revoked if employment is terminated for any reason. If I am terminated, I understand that I will vacate my housing within up to 48 hours after my termination has been determined.
8. I understand that failure to cooperate with the aforementioned policies may result in fines to pay for any labor or supplies related to violations and can also result in termination of employment.
9. Residents will be subject to room inspections at the end of their term of employment. Any damages or cleaning bills incurred may be billed to the resident.
10. Residents understand that Facilities Services and other Tufts' staff members may enter the building and individual rooms for maintenance, emergencies, and inspection purposes.
11. Residents will vacate their room in Metcalf Hall by 12noon on August 15<sup>th</sup>, 2019, which is the official end date of employment.

I understand the aforementioned terms and agree to abide by them during my residence in Conference and Event Services on-campus housing. Any violations of the above policies can result in the termination of my housing.

\_\_\_\_\_  
Resident Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Resident Signature